

Appendix A – Intent to Apply

Submission Instructions: Applicant must complete and submit this Intent to Apply using the Document Submission Portal (the Portal) located on the [Commercial Acceleration Loan Fund Website](#) by the deadline Friday, **April 1, 2016 (4:00 PM EST)** to be eligible to submit an Application.

The Portal will be open one (1) week prior to the deadline. During this time, if the Portal is inoperative, submit required documents via email to: earlystagecapital@development.ohio.gov. Submissions after the deadline will not be considered. DSA is not responsible for any technological errors resulting in late submissions.

Detailed step-by-step instructions to register, enter, upload documents and submit within the Portal are found within the Submission Instructions (Appendix C).

General Information

How did you hear about the Commercial Acceleration Loan Fund? _____

Does the information submitted within this Intent to Apply include information considered a “trade secret” under the Ohio Revised Code Section 1333.61(D)? YES _____ NO _____

Company Information

Legal Organization Name: _____ Federal Tax ID #: _____

 (Street) (City) (State) (Zip)

Organization Tax Type: _____ County: _____

Company Description (describe the Company in 140 or fewer characters):

Contact Information

Primary Contact (individual authorized to negotiate, accept, and sign the terms and conditions of the loan and loan related documents):

 (Name) (Title) (Email Address) (Phone Number)

Secondary Contact (includes third-parties, if applicable):

 (Name) (Title) (Email Address) (Phone Number)

 (Other Organization Name, if applicable)

Project Information

Project Name: _____. The Company expects to request _____ CALF Loan Funds to use towards the _____ anticipated Project Budget. Furthermore, in addition to our current _____ W-2 full-time Ohio employees, we expect to create an additional _____ W-2 full-time Ohio employees by the completion of the Project.

Project Description (describe the Technology or Product in 140 or fewer characters):

Technology Focus (select one):

- | | |
|---|--|
| <input type="checkbox"/> Advanced Manufacturing | <input type="checkbox"/> Energy |
| <input type="checkbox"/> Advanced Materials | <input type="checkbox"/> Sensors |
| <input type="checkbox"/> Biomedical/Life Sciences | <input type="checkbox"/> Software/Information Technology |

Technology Commercialization Phase (select one):

Definitions, Descriptions, and Guidelines for the Categories Below, [Click Here](#)

- | | |
|---|---|
| <input type="checkbox"/> Imagining the Commercial Opportunity | <input type="checkbox"/> Market Entry to Prove Commercial Viability |
| <input type="checkbox"/> Incubating to Define Commercial Viability | <input type="checkbox"/> Growth & Stability to Generate Financial Returns |
| <input type="checkbox"/> Demonstrating Products & Processes in Commercial Context | |

Intellectual Property (select all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Licenses Intellectual Property <u>from</u> a third-party | <input type="checkbox"/> Copyrights |
| <input type="checkbox"/> Licenses Intellectual Property <u>to</u> a third-party | <input type="checkbox"/> Patents |
| | <input type="checkbox"/> Patents Pending |

Does the Company have any third-party obligations or agreements that might prevent it from granting a creditor a security interest in current and future intellectual property? Yes No

Financial Summary (to be completed in its entirety, enter N/A for years company not organized)

	FY 2014	FY 2015	FY 2016 ⁽¹⁾	FY 2017	FY 2018	FY 2019
Sales Revenues	\$	\$	\$	\$	\$	\$
Grant Revenues	\$	\$	\$	\$	\$	\$
Expenses	\$	\$	\$	\$	\$	\$
Profit/(Loss)	\$	\$	\$	\$	\$	\$
# Customers ⁽²⁾						
Burn Rate ⁽³⁾						
Outstanding Debt	\$	\$	\$	\$	\$	\$
Investment Capital	\$	\$	\$	\$	\$	\$

⁽¹⁾ Projected year end. ⁽²⁾ Or contracts, if applicable. ⁽³⁾ Monthly Average.

Disclosure, Certification, and Authorization

The prospective Borrower confirms the Borrower is not:

- i. An executive officer, director, or principal shareholder or employee of the economic development partner JobsOhio, the Ohio Third Frontier Commission or Advisory Board, or the Ohio Development Services Agency. Confirmed _____

- ii. A member of the immediate family of an executive officer, director, or principal shareholder or employee of the Ohio Development Services Agency, the Ohio Third Frontier Commission or Advisory Board, or the economic development partner JobsOhio. Confirmed _____

- iii. A business engaged in activities that are prohibited by federal law or applicable law in the jurisdiction where the business is located or conducted (included in these activities is the production, servicing, or distribution of otherwise legal products that are to be used in connection with an illegal activity, such as selling drug paraphernalia or operating a motel that knowingly permits illegal prostitution). Confirmed _____

If **not confirmed**, explain below:

Has the company, its officers, or its directors:

- iv. Been convicted of a felony? ___ Yes ___ No
- v. Been convicted of or enjoined from any violation of state or federal laws? ___ Yes ___ No
- vi. Been a party to any consent order or entry with respect to an alleged state or federal securities law violation? ___ Yes ___ No
- vii. Been a defendant in a civil or criminal action? ___ Yes ___ No
- viii. Faced any litigation concerning bankruptcy, criminal activity, securities law or business practices during the last ten (10) years? ___ Yes ___ No

If **Yes**, explain below:

The prospective Borrower agrees that the loan proceeds will not be used to:

- ix. Pay federal or state income taxes. Agreed ___
- x. Repay taxes held in trust or escrow (e.g. payroll or sales taxes). Agreed ___
- xi. Reimburse funds owed to any owner, including any equity injection or injection of capital for the business' continuance. Agreed ___
- xii. Purchase any portion of the ownership interest of any owner of the business. Agreed ___

If **not agreed**, explain below:

Acknowledge that the Company and any Parent or Subsidiaries are up to date on the following:

- ___ Federal Taxes ___ Intellectual Property & Patent Renewal Fees
- ___ State Taxes ___ State Incorporation or Organizational Fees
- ___ Workers' Compensation Insurance Premiums, Certificate Number: _____

If **not checked**, explain below:

Submission Authorization:

I (Primary Contact) am authorized to certify and act on behalf of the Company, and to the best of my knowledge and belief, the information contained in this Intent to Apply is true and correct, as evidenced by my signature below.

I further certify the business entity is in good standing under the laws of the jurisdiction(s) in which the entity is organized and authorized to conduct business and no delinquent taxes are owed to any taxing entity.

(Name) (Title) (Signature) (Date)