

2015 Housing Conference

November 4-6, 2015

Sawmill Creek Resort and
Conference Center
400 Sawmill Creek
Huron, Ohio 44839

Registration Deadline:
October 21, 2015



Development
Services Agency

David Goodman, Director

Registration Instructions

Please read the following information carefully before completing a 2015 Office of Community Development Housing Conference registration form. Registrants should carefully complete the following steps:

1. Review the agenda and determine which sessions would be most beneficial to attend (based on each participant's job duties, interests, and the organization's needs). The conference space limits the participants in each session. Early registration is suggested. Registrations will be accepted on a first-come, first-served basis. The registration fee is \$185 and includes training materials, breakfast, two lunches, and one dinner.

There is no partial fee available for persons not attending the entire conference. Registrations will not be accepted if received after **October 21, 2015**.

2. Complete a conference registration form for each participant if more than one person is attending from one organization. The form is included in this brochure and available [online](#).

Note: Do not register for concurrent sessions.

3. Conference registrations may be made online or by mailing the completed registration form with payment by **October 21, 2015** to:

Patricia Richards
Ohio Conference of Community Development (OCCD)
P.O. Box 776, Urbana, Ohio 43078
Fax: (937) 652-3523 • Email: office@occd.org
[Registration website](#)

4. If paying by check, mail the conference fee to Patricia Richards at the address listed above. Checks or money orders must be made payable to: Ohio Conference of Community Development. Credit cards are accepted by OCCD (tax identification number 31-0926774). Registration must be pre-paid. If a registration is not canceled by **October 28, 2015**, full payment will be due.

Note: Email confirmation will be sent to the individuals after registering online.

5. Call Sawmill Creek Resort and Conference Center at (800) 729-6455 or (419) 433-3800 to reserve your accommodations. Reservations can also be made by visiting their [website](#) to access the online reservation link for the Ohio Development Services Agency Housing Conference. Reservations must be made by **October 4, 2015**, in order to receive the discounted rate. (Access the Ohio Development Services Agency Housing Conference [website](#) for online reservation instructions.)

Guest Room Information

Sleeping room rate (single and double occupancy):	\$90.00
Sales tax (6.75%)	\$6.08
Resort fee (3%)	\$3.38
Bed tax (5%)	\$4.50
<hr/>	
Total (per person each night)	\$103.96

*Note: Overnight rooms are limited and the discounted rate expires **October 4, 2015**. Early registration is advised.*

State Tax Exemption Policy: State tax (6.75%) can be exempted if the room is paid for with an agency credit card (not an individual name or personal credit card) or with a tax-exempt agency check. A copy of the tax-exempt form must also be presented to the resort.

Room Reservations: Sawmill Creek will hold rooms without a deposit or payment for up to 10 business days. One night's deposit or full payment, along with any tax-exempt paperwork, must be received within 10 business days of room registration to guarantee your room. Any remaining balance must be paid at check-in. Registrants will have to provide Sawmill Creek with a credit card to cover any incidental room costs.

Conference Cancellation Policy

Full refunds will be made if a participant withdraws his/her conference registration by **October 28, 2015**. Registration must be paid in advance. If a registration is not canceled by **October 28, 2015**, full payment will be due.

General Information and Conference Sessions

The attire is casual; however participants should wear layered clothing, as the temperature in the lodge and meeting rooms may vary throughout the day.

Auxiliary Aid

If an auxiliary aid is needed due to a disability, please specify the type of auxiliary aid needed on the conference registration form.

Wednesday, November 4, 2015

Morning Sessions

Plenary Session – Welcome and Ohio Development Services Agency Updates

9:00 – 9:30 a.m.

Officials from Erie County will formally welcome conference attendees to the city of Huron and the Lake Erie region. Ohio Development Services Agency leadership will provide an overview of the Agency, Community Services Division, and Office of Community Development.

Target Audience: Conference Attendees

Program Implementation Updates

9:45 – 10:45 a.m.

This session will assist program administrators in implementing their CHIP Program. Ohio Development Services Agency staff will cover topics such as the Office of Community Development's policies, after-rehabilitation value determination requirements, HOME Homeownership Value Limits, and HOME written agreements among other topics.

Target Audience: CHIP Program Grant Administrators

Determining Income and Allowances

9:45 a.m. – 4:30 p.m.

A fundamental component of using housing grant funds effectively is ensuring they target eligible households. In this session, participants will learn how to effectively use the two definitions for annual income in Section 92.203 of the 2013 HOME Program Final Rule to determine eligibility for their HOME-assisted projects. Presenters will provide participants with guidance to ensure program administrators are accurately targeting eligible households. **This training is only being offered at the conference.**

Target Audience: Program administrators in need of training on the new HOME Program Final Rule methodology.

Residential Plumbing System Inspections

9:45 a.m. – 4:30 p.m.

This session will cover all requirements in Chapter 5 of Ohio's Residential Rehabilitation Standards. The course will provide a general working knowledge of the residential plumbing system inspection criteria and specification writing for correcting or replacing plumbing systems. The session will cover all components of the plumbing system including water supply lines, drain waste and vent pipes, water heaters, fixtures, and sewage systems.

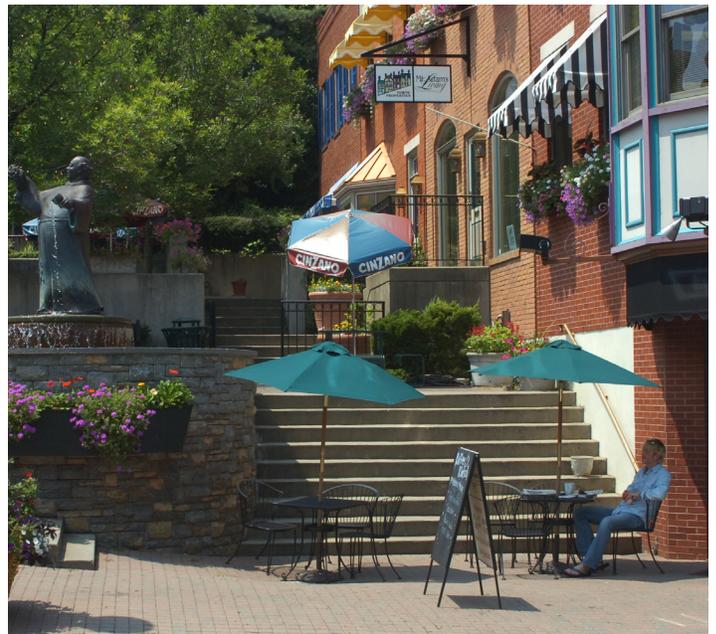
Target Audience: CHIP Program Rehabilitation Specialists

What to Expect during an Audit

11:00 a.m. – 12:15 p.m.

Representatives from Ohio Development Services Agency's Audit Office will provide information on basic audit requirements for state and federal grant funds. This interactive, informal session will enable participants to ask questions and discuss the audit process, as well as what to expect after the audit. Part of the training will review the federal Office of Management and Budget Super Circular 2 CFR Part 200.

Target Audience: CHIP Program Fiscal and Grant Administrators



Wednesday, November 4, 2015

Afternoon Sessions

Fair Housing: Concepts, Compliance, and Practice

1:45 – 4:30 p.m.

This session will provide an overview of fair housing history, concepts, legislation, and compliance. Participants will learn about the "protected classes" covered by the federal Fair Housing Act and Ohio fair housing law, and explore ways to identify different forms of housing discrimination. Presenters will outline the requirements of Ohio's Standard Fair Housing Program, and provide additional insight into the role of the Local Fair Housing Contact. The session will have an interactive component to help Local Fair Housing Contacts recognize illegal discrimination.

Target Audience: CHIP Program Grant Administrators

Thursday, November 5, 2015

Morning Sessions

Conflict of Interest and Ethics Considerations

9:00 – 11:45 a.m.

An increasing number of grantees have requested legal determinations regarding conflicts of interest and ethics considerations from the Office of Community Development. To help participants understand this issue, an official from the Ohio Ethics Commission will explain conflict of interest and ethics considerations in state law. Topics will include how to identify a conflict of interest, steps to address the conflict of interest and available resources. Office of Community Development staff will also provide a step-by-step process for grantees to follow when faced with a potential conflict of interest.

Target audience: All CHIP Program Grant Administrators



Environmental Review Overview

9:00 – 11:45 a.m.

This session will provide grant administrators with an understanding of the environmental review requirements associated with eligible CHIP Program activities. Topics will include environmental compliance areas, levels of review, and the tiered environmental review process. Participants will also learn how to use the Office of Community Development's required environmental review forms which provide the framework for environmental review compliance.

Target Audience: CHIP Program Grant Administrators

Residential Electric System Inspections

9:00 a.m. – 4:30 p.m.

This session will provide a general working knowledge of residential electrical system specification writing and inspection requirements. The course will cover all requirements in Chapter 4 of Ohio's Residential Rehabilitation Standards, including load calculations for after-rehabilitation capacity, grounding and system protection requirements, the National Electric Code requirements, branch circuits, and load distribution.

Target Audience: CHIP Program Rehabilitation Specialists



Thursday, November 5, 2015

Afternoon Sessions

Program Adjustments to HUD Commitment Requirements

1:30 – 4:30 p.m.

Participants will learn about the U.S. Dept. of Housing and Urban Development's (HUD) new 24-month commitment requirement that impacts CHIP Program grant funding starting in Program Year 2015. Presenters will discuss how to integrate the new requirement into program administration. Topics to be covered include:

- Possible solutions to commit and spend funds within the 24-month grant period;
- Changes made to the PY 2015 CHIP Program grants; and
- Effects of non-compliance on current CHIP Program funding and future CHIP Program application review and scoring.

This session is required for all program administrators with an active CHIP Program grant.

Target audience: All CHIP Program Grant Administrators

Friday, November 6, 2015

CHIP Program Application Overview

9:00 – 10:00 a.m.

During this session, Ohio Development Services Agency staff will update participants about the new CHIP Program application. The session will also provide an update on OCEAN and review the next steps, including report submissions and draw requests.

Target audience: All CHIP Program Grant Administrators

Rehabilitation Specialists' Roundtable

9:00 a.m. – 12:00 p.m.

The Rehabilitation Specialists' Roundtable is designed for CHIP Program rehabilitation specialists to share field experiences. Topics of discussion will include Ohio's Residential Rehabilitation Standards update, after-rehabilitation value determination, effects of HUD's 24-month commitment requirement on rehabilitation activities, and the importance of detailed specification writing.

Target Audience: CHIP Program Rehabilitation Specialists

OCEAN Synergy

10:15 a.m. – 12:00 p.m.

During this session, Ohio Development Services Agency staff will update participants on the status of the second-round online application. Staff also will collect feedback from participants, including evaluating improvements made between the first and second rounds, challenges faced, and overall functionality. Staff and participants will generate suggestions to refine the system for future development.

Target audience: CHIP Program Grant Administrators (preferably with experience in the OCEAN system)

Resource Collaboration

10:15 a.m. – 12:00 p.m.

Collaboration is a key component to assist community residents in meeting their housing needs, and enhances a community by increasing resource and service quantity, use, and quality. During this session, representatives from several agencies will present local program resources available to communities for housing-related projects.

Target audience: CHIP Program Grant Administrators



2015 Housing Conference Schedule

Wednesday, November 4, 2015

9:00 – 9:30 a.m.	Plenary Session – Welcome and Ohio Development Services Agency Updates		
9:45 – 10:45 a.m.	Program Implementation Updates	Determining Income and Allowances	Residential Plumbing System Inspections*
11:00 a.m. – 12:15 p.m.	What to Expect During an Audit		
12:30 – 1:30 p.m.	Lunch (provided)		
1:45 – 4:30 p.m.	Fair Housing: Concepts, Compliance and Practice	Determining Income and Allowances	Residential Plumbing System Inspections*
6:00 – 7:30 p.m.	Dinner (provided)		

Thursday, November 5, 2015

9:00 – 11:45 a.m.	Conflict of Interest and Ethics Considerations	Environmental Review Overview	Residential Electric System Inspections*
12:00 – 1:15 p.m.	Lunch (provided)		
1:30 – 4:30 p.m.	Program Adjustments to HUD Commitment Requirements		Residential Electric System Inspections*
4:30 p.m.	Dinner (on your own)		

Friday, November 6, 2015

9:00 – 10:00 a.m.	CHIP Program Application Overview		Rehabilitation Specialists' Roundtable*
10:15 a.m. – 12:00 p.m.	OCEAN Synergy	Resource Collaboration	
12:00 p.m.	Conference Concludes		

* Represents sessions for rehabilitation specialists

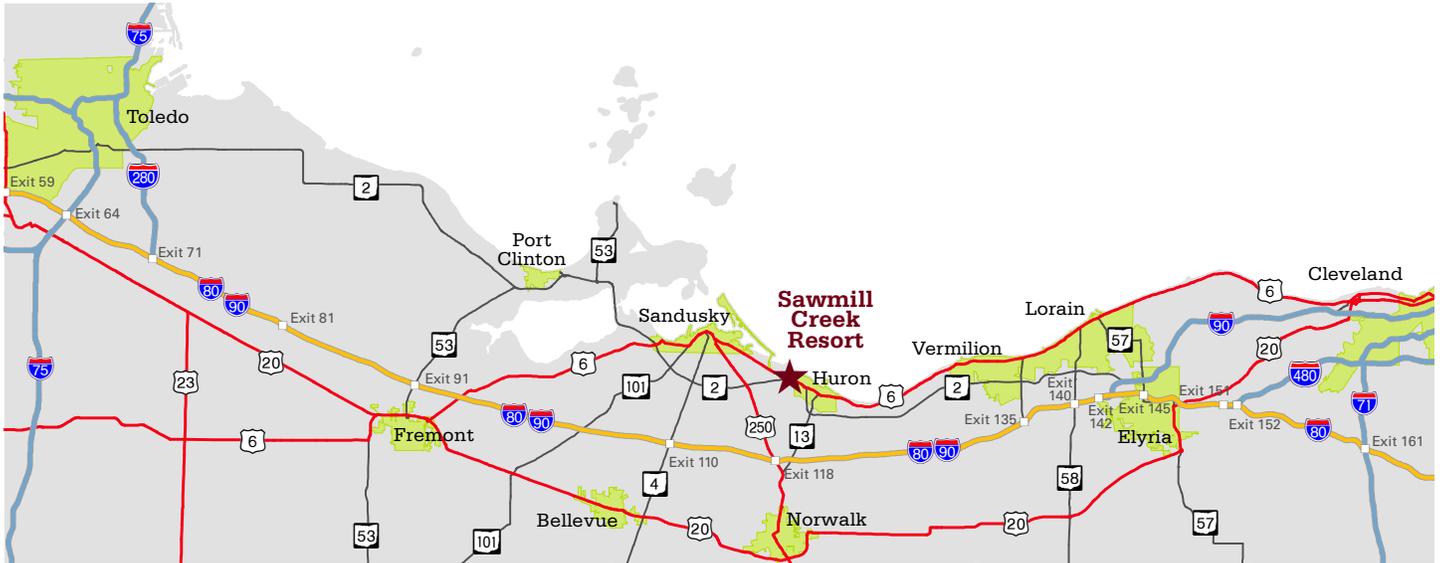
The Ohio Development Services Agency and the Office of Community Development reserve the right to reschedule, replace, or cancel sessions as deemed necessary.

Sawmill Creek Resort and Conference Center

400 Sawmill Creek
Huron, Ohio 44839
Telephone: (800) 729-6455 or (419) 433-3800
www.sawmillcreekresort.com

Driving Directions

For a detailed map, [click here](#)



From Columbus, Ohio

Follow Route 23 North to Route 98 North to Route 4 North to Route 2 East. Go East on Route 2 to the Rye Beach Road Exit. Turn left onto Rye Beach Road. Go to the traffic light, turn left onto Cleveland Road (State Route 6). Go around the bend approximately 500 yards and the Lodge at Sawmill Creek Resort is on the right-hand side of the road.

or

Follow Interstate 71 North to Route 250 North. Stay on Route 250 North until Route 2. Follow Route 2 East to Rye Beach Road exit. Turn left off exit. At the second traffic light, turn left onto Cleveland Road (State Route 6). The Lodge at Sawmill Creek Resort is located 500 yards around the bend on the right-hand side of the road.

From Dayton/Cincinnati, Ohio

Follow Interstate 71 North to Columbus. FOLLOW DIRECTIONS AS ABOVE

or

Follow Interstate 75 North to Route 12 North to Route 6 East to Route 2 East. Follow Route 2 East to Rye Beach Road Exit (Huron). Turn left onto Rye Beach Road. Go to traffic light, turn left onto Cleveland Road (State Route 6). The Lodge at Sawmill Creek is located 500 yards around the bend on the right-hand side of the road.

From Cleveland, Ohio

Follow Ohio Turnpike (Interstate 80/Interstate 90) West to Exit 135 (Baumhart Road/Vermilion), proceed north on Baumhart Road to Route 2 West. Go west on Route 2 to Rye Beach Road exit. Turn right onto Rye Beach Road (Huron). At the traffic light, turn left onto Cleveland Road (State Route 6). The Lodge at Sawmill Creek Resort is located 500 yards around the bend on the right-hand side of the road.

From Toledo, Ohio/Detroit, Michigan

Follow Interstate 75 South to exit 10A (Route 280 South). Follow Route 280 to Interstate 80/90 (Ohio Turnpike). Take Turnpike (Interstate 80/Interstate 90) East to Exit 118 (Route 250 North). Go north on Route 250 approximately seven miles to Route 2. Take Route 2 East to the Rye Beach Road Exit, turn left (north) onto Rye Beach Road (Huron). Go to traffic light, turn left onto Cleveland Road (State Route 6). The Lodge at Sawmill Creek Resort is located 500 yards around the bend on the right-hand side of the road.

From Pittsburgh Airport, Pennsylvania

Follow Interstate 76 North to Interstate 80 West. The Pennsylvania Turnpike turns into the Ohio Turnpike at the state line to Exit 135 (Baumhart Road/Vermilion); proceed north on Baumhart Road to Route 2 West. Continue west on Route 2 to Rye Beach Road (Huron). Off the ramp turn right and left at light. Resort is 500 yards on the right-hand side of the road.

Conference Registration Form

Online registration

Participant Information *(one form per person)*

Name: _____

Title: _____

Organization: _____

Address: _____

City/State/Zip: _____

Business Telephone Number: _____

Business Fax Number: _____

Email Address: _____

Website Address: _____

Arrival date: _____ Departure date: _____

Person making registration (if not the same person attending): _____

Telephone Number: _____ Email _____

If a participant needs auxiliary aids (interpreter, assistive listening device, etc.) due to a disability, please specify the type of aid and/or interpreter needed: _____

Dietary restrictions: Vegetarian Other _____

Complete this section if you are a speaker or panelist

Session(s): _____

Attending full conference: Yes No

Arrival Date: _____ Departure Date: _____

Registration Payment Type

The registration fee is \$185 for the full conference. There is no partial fee available for persons not attending the entire conference.

Registration must be paid in advance. If a registration is not cancelled by October 28, 2015, full payment is due. The Ohio Conference of Community Development's Tax Identification Number is 31-0926774.

Payment Mailed – check or money order made payable to the Ohio Conference of Community Development. The Ohio Conference of Community Development accepts major credit cards online (Visa, MasterCard, American Express, and Discover).

Purchase Order Number: _____

Mail Form and Payment to Ohio Conference of Community Development, Inc.:

Mail: OCCD, P.O. Box 776, Urbana, Ohio 43078

Email: office@occd.org

Fax: (937) 652-3527

2015 Housing Conference Registration Form

Conference Sessions

Select only one session per timeslot. Do not register for sessions that are being held concurrently.

Wednesday, November 4, 2015

9:00 – 9:30 a.m.

- Plenary Session – Welcome and Ohio Development Services Agency Updates

9:45 a.m. – 4:30 p.m.

- Determining Income and Allowances
 Residential Plumbing System Inspections*

11:00 a.m. – 12:15 p.m.

- What to Expect During an Audit

1:45 – 4:30 p.m.

- Fair Housing: Concepts, Compliance and Practice

Thursday, November 5, 2015

9:00 – 11:45 a.m.

- Conflict of Interest and Ethics Considerations
 Environmental Review Overview

9:00 a.m. – 4:30 p.m.

- Residential Electric System Inspections*

1:30 – 4:30 p.m.

- Program Adjustments to HUD Commitment Requirements

Friday, November 6, 2015

9:00 – 10:00 a.m.

- CHIP Program Application Overview

9:00 a.m. – 12:00 p.m.

- Rehabilitation Specialists' Roundtable*

10:15 a.m. – 12:00 p.m.

- OCEAN Synergy
 Resource Collaboration

* Represents sessions for rehabilitation specialists

2015 Housing Conference

**Ohio Development Services Agency
Office of Community Development**

77 South High Street, 26th Floor
Columbus, Ohio 43215 U.S.A.
(614) 466-2285

<http://development.ohio.gov/communityservices.htm>

Ohio Conference of Community Development

PO Box 776
Urbana, Ohio 43078 U.S.A.
(937) 652-3523

www.occd.org



Ohio

John R. Kasich, Governor

**Development
Services Agency**

David Goodman, Director